

# MOR IN MOTION

**Madera, Oakhurst, Reedley Continuous Quality Improvement**

**Vol. 5 · October 2014**

**WE MOTIVATE AND INSPIRE STUDENTS TO SUCCEED**

## Message From the President

Dear Madera, Oakhurst, and Reedley,

We have successfully kicked off another year at Reedley College! We have great momentum and stability moving into a very bright future. Our faculty and staff have risen to the occasion by showing a singular focus on students and learning. This is tremendous and shows up in the college's ability to develop its Wildly Important Goal – We Motivate & Inspire Students to Succeed AND on the admirable and productive work on Opening Day. I would be remiss if I did not extend a personal thank you for all this work. You will see the progress on the Strategic Plan in this issue of MOR in Motion and you will see the summary of the Vision 2025 in the next issue. The effort on Vision 2025 is so important as it gives us a

basis for long range planning and provides a platform for the Educational Master Plan. Although more detail will come later, President's Advisory Cabinet and College Council have reviewed common themes for Vision 2025 such as academic excellence, cultural hub, modernized facilities, community partner, and Madera in candidacy status. This is particularly essential as we move forward with a bond initiative in 2016. This will provide the facilities capacity to turn the Vision into a reality. We have great momentum with the Fine & Performing Arts Center and the Riverfront Project. Let's build the momentum to take Reedley College to the next level.

*Dr. Sandra Caldwell, President*



*Dr. Caldwell has hosted Pizza with the President at both Reedley and Madera with more to come this semester, including evening times and a session in Oakhurst.*



*Food services at the Madera Center include a new menu and a remodeled Cafeteria/Student Center.*



## Oakhurst updates courses/degrees

Oakhurst has been adding courses with degree completion in mind. Towards this end, Oakhurst has increased the number of degrees that can be completed at the Center by 71% to 12. The number of certificates has been increased to 5, which is a 66% increase. The degrees that can be completed entirely by attending the Oakhurst Center are:

- Associate of Science in: Biological Science, Business Administration, Business Administration, General Business, Business Administration, Entrepreneurship, Business Administration, Management, and Management
- Associate of Arts in: Social Science, Liberal Arts, Liberal Arts/Emphasis in Arts and Humanities, Liberal Arts/Emphasis in Natural Sciences, and Liberal Studies
- Associate of Science Transfer in Business Administration

## Madera updates Cafeteria

The newly remodeled Student Center/Cafeteria officially opened in September. The cafeteria has added menu items for student and staff enjoyment. The student center was the location for the annual Foundation Scholarship Ceremony held on September 16.

# Year 1: Strategic Plan Summary (2013-2014)

You may recall that work on our Strategic Plan in 2013-2014 began with the identification of 3 drivers to focus the most energy on and an additional 3 outcomes that should result from this focus. Listed below is a summary of last year's efforts.

Objective	Drivers	Progress
3.2 Improve courses & programs through the analysis of multiple measures	<ul style="list-style-type: none"> <li>• Revision of Program Review Handbook for more integration</li> <li>• ILO Task Force became standalone committee that can focus on assessment</li> </ul>	
5.2 Ensure instruction & services are sufficient, equitable, & consistent across locations	<ul style="list-style-type: none"> <li>• CCSSE administered</li> <li>• Distance Education Plan completed</li> <li>• More work needed – this objective will continue as driver</li> </ul>	
5.3 Develop & implement an HR Staffing Plan	<ul style="list-style-type: none"> <li>• President's Cabinet developed a College HR Staffing Plan that aligned with the District HR Staffing Plan</li> </ul>	

Objective	Outcomes	Progress
1.3 Increase students' engagement in order to facilitate persistence & completion	<ul style="list-style-type: none"> <li>• Next step, evaluate CCSSE results</li> <li>• Support for various fundraisers &amp; activities</li> <li>• Student ambassadors at MC/OC</li> <li>• Increased club participation</li> </ul>	
2.1 Evaluate offerings to ensure sequencing that will allow students to finish a program in a reasonable amount of time	<ul style="list-style-type: none"> <li>• Departments working together to create pathways</li> <li>• Several departments have worked with curriculum to improve and approve courses and develop transfer courses</li> </ul>	
3.1 Align curriculum to increase certificates & degree completion	<ul style="list-style-type: none"> <li>• C-ID approvals</li> </ul>	

# Year 2: Strategic Plan Work (2014-2015)

In July, President's Advisory Cabinet along with our Institutional Researcher and Strategic Planning, Standing Accreditation, & Student Success Committee co-chairs went through an exercise to identify the 2014-2015 drivers and outcomes. On our Opening Day in August, the entire college brainstormed strategies that are in place or should be in place.

## Drivers

**Objective 1.4:** Develop strategies to address unique needs of students to aid their academic success.

**Top Opening Day Ideas:** Extensive Tutoring, Mentoring, Counseling, Advising, Orientation, Early Intervention, College Readiness, First Year Experience, Transitions

**Objective 4.1:** Assess, maintain, and develop effective and relevant career technical education programs in collaboration with business and industry.

**Top Opening Day Ideas:** Job Developer, Internships, Field Trips, Mentorship, Partnerships, Connections, Relationships with the community, high schools, industry, and public agencies

**Objective 5.2:** Ensure instruction and services for students are sufficient, equitable and consistent across locations.

**Top Opening Day Ideas:** Collaboration, Familiarity across MOR, Enrollment management, Student success, Distance education.

## Outcomes

**Objective 2.1:** Evaluate course offerings to ensure sequencing that will allow students to finish a program in a reasonable amount of time.

**Objective 3.3:** Provide and support opportunities for faculty development that foster innovation.

**Objective 6.2:** Promote communication & collaboration about college programs, services and activities between Reedley, Madera, and Oakhurst.

*The Strategic Plan is a college wide effort. Here is a snapshot of the groups who have mapped their work toward each goal.*

- **Goal 1 Student Success:** 52 programs and 5 committees
- **Goal 2 Student Access:** 41 programs and 7 committees
- **Goal 3 Teaching and Learning:** 52 programs and 12 committees
- **Goal 4 Economic and Workforce Development:** 20 programs
- **Goal 5 Organizational and Effectiveness:** 23 programs and 12 committees
- **Goal 6 Communication:** 12 programs and 9 committees



## NEWS BRIEFS



**New Smoking Policy:** Reedley College now has five designated smoking areas. Areas with a designated bench, black umbrella and signage are located near the Residence Hall, on the lawn between the Sociology and Administration buildings, on the lawn between DSPS and the Library, near the Aeronautics building, and on the lawn near the Agriculture building. Under the new ordinance, parking lots are exempt except for the daycare parking lot and the area of Parking Lot D that is within 100 ft. of the daycare facility.



**Campus Security:** Reedley College is currently in the first phase of the alarm install converting buildings that had existing alarms over to the new Verex alarm system. The new system allows for an entire building to be armed at one access point. Buildings that have been completed are the Ag Science, Language Arts, FEM, Center for Student Success – 1, Bookstore, DSPS, Mailroom/Printing Services, Business Building, Aeronautics, Life Science and Portable 5. Buildings that are scheduled to be completed soon are Physical Science, LRC, Art, and the Cafeteria.

**Student Success:** An important component of the Student Success Act of 2012 (SB 1456) is that students complete a Student Education Plan (SEP). Out of the 9,000 students we serve at RC, MC, OC, there were approximately 1,900 who did not have an SEP at the start of the fall 2014 semester. Students without an SEP by October 10 **will not** receive priority registration.

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There are two rounds of enrollment each semester: priority enrollment and open enrollment. The changes affect the priority enrollment by rewarding students who are progressing toward their educational goals as identified in a documented SEP. These changes have and will be in effect for the spring 2015 registration cycle. The college has placed much effort in having students complete their SEP. This has been demonstrated by student services staff and instructional faculty through a multitude of student focused activities. These activities included an Extreme SEP- Express Counseling, evening and Saturday counseling sessions, “No SEP” rosters to faculty, Got SEP? Stamp

campaign, sidewalk chalk, poster campaign and Blackboard/WebAdvisor/social media awareness informing students on the registration changes and emphasis on overall completion. MOR successfully hopes to demonstrate the significant strides in advancing and promoting Student Success.

**Tech Byte:** The \$2.7 million infrastructure upgrade was completed over the summer.

As part of the Virtual Desktop Infrastructure, replacement of 334 PCs with thin clients at Reedley and Madera was also completed over the summer. VDI reduces both energy and maintenance requirements while allowing quicker changes/updates to the software on the systems. The project earned a PG&E energy savings rebate of \$31,063. The Reedley wide area network (WAN) connection was upgraded from 40 megabit to a 1 gigabit circuit. At the Reedley campus the Aerohive wireless system was installed as a replacement for the existing BlueSocket system, resulting in a faster more responsive wireless access for users. The Madera and Oakhurst campus wireless system will be replaced during the fall semester. At Reedley College, a total of 160 laptops have been replaced and 15 classroom projectors. The new GIS lab in FEM 12 now has 36 new computers. As part of the 5 year replacement plan, 80 faculty and staff computers were replaced at RC along with 61 classroom instructor stations. New video conferencing equipment was installed at Reedley, Madera and Oakhurst which allowed distance learning classes connecting the three sites and improved remote meetings. The project for creating a single authentication source for students is targeted to go live in November. The goal is to provide students with a common user ID/password for access email, Blackboard and the wireless system.



## CLASSIFIED SENATE CORNER

The Classified Senate has been extremely busy.

Five Classified Senate Executive Officers were able to attend the California Community Colleges Classified Senate's 22nd Annual Classified Leadership Institute Conference in June. Officers held a presentation and workshop at the conference. Jim Mulligan presented on "Giving Thanks: A Key to Happiness, Professional Development and Student Success." Officers were also able to make several key network contacts and attend several insightful workshops.

There has been a change in our Constitution/Bylaws to only Bylaws. Thereby combining the current two documents based on the modern suggestions of "Roberts Rules of Order" for constructing bylaws for small non-incorporated organizations. With these changes, we are able to fill all seats and have a few in waiting to help serve on committees until next year's elections. As of September, we have all committee assignments filled for our main focus of shared governance and to be able to have a unified voice for classified employees on issues of non-contractual issues.

We are gearing up for the 2nd Annual "October Feast" and finalizing details for the upcoming November 11 "Flex Day" professional development for Classified Employees to attend during Veterans Day.

In closing, we have a change in our Senate. Jim Mulligan has been given the opportunity to serve as the Interim EOP&S Director and will now serve as our "Past President" (an ex-officio with no voting rights) capacity. We want to thank Mr. Mulligan for his hard work and dedication. Due to this vacancy, I have stepped up from vice president to president to fulfill this role for the remainder of the year. I just want to add that I am honored and excited to serve our college and centers in this capacity. I am really looking forward to a great year! Later this month, we will be selecting a person from our current roster of Classified Senate Senators who will step up and fulfill the role for the remainder of the year.

*Our Accreditation Mid-Term Report was approved at the October Board of Trustees meeting. A special thanks to Jan Dekker, Eileen Apperson, Sarina Torres, and all those who worked so diligently to get it done.*

## ACADEMIC SENATE CORNER

Academic Senate and the 10+1

In meetings or at the Academic Senate you might have heard the term "10 + 1." Academic Senates make recommendations with respect to academic and professional matters. These "academic and professional matters" are broken out into 11 categories, hence, the "10+ 1." Ten of the categories are specific and the other is a general catch all which allows for other matters agreed upon by the faculty and the district. The + 1 are usually defined in Administrative Regulations or in the faculty contract, for example faculty hiring practices and minimum qualifications.

The 10+ 1 are:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

These areas are defined in Title 5 Section 53200 and in our local AR 2510. You might also have heard of the phrases "rely primarily upon" and "reach

mutual written agreement". All constituent review, including the work of the Academic Senate, is a recommendation to the SCCCD Board of Trustees. The SCCCD AR 2510 defines which of the 10 + 1 the district must "rely primarily upon" the advice and judgment of the Academic Senate, including: curriculum, degree and certificate requirements, grading policies, and student preparation and success. The other areas require the

Senates and the district to "reach written mutual agreement" before implementation.

The "10+1" defines the work of the Academic Senate and gives faculty a voice in academic and professional matters of the college. We exercise that voice through the official votes of the Academic Senate and faculty representation on college and district committees. If you have any questions on the 10+1 or would like to see them in action please attend a Reedley College Academic Senate meeting. We meet the Second and Fourth Tuesdays of the month at 2pm in LRC 104 (Reedley) and AV1-101 D (Madera). All are welcome.

